

United States Capitol Flag Order Form

The Legislative Branch Appropriations Act, 1996 (P.L. 104-53), set a fee of \$4.05 to cover the handling cost for each U.S. flag flown over the Capitol. The Senate Rules Committee has determined each Senator's office must also collect a \$4.00 postage fee for each flag mailed to the constituent.

Instructions

1. Print out this form.
2. Fill out the amount and size of flag(s) you desire.
3. Calculate your cost, including the flag, and postage (\$4.00 per flag).
If you would like the flag flown over the Capitol please add the flying fee (\$4.05 per flag).
4. Make out a check or money order for the total cost of your order, payable to the **KEEPER OF THE STATIONERY**.
5. Enclose your check or money order with your order form and send it to your Senator.

Ordering Date: ____/____/____

Where the flag is to be sent:

Name: _____

Address: _____

City: _____ State _____ Zip _____ - _____

Phone # of person ordering the Flag: (_____) _____

Do you want this flag flown over the Capitol. Yes: No: (if yes please fill in the information below and add flying fee.)

Name(s) to appear on Certificate: _____

Occasion for which flag is being flown: _____

Date Flag is to be flown: ____/____/____ (If date is specified, order must be received 4 weeks prior to date on which the flag is to be flown.)

SIZE	FABRIC	COST	NUMBER OF FLAGS	TOTAL
3' x 5'	nylon	\$ 7.50	x _____	\$ _____
3' x 5'	cotton	\$ 8.25	x _____	\$ _____
5' x 8'	nylon	\$17.50	x _____	\$ _____
5' x 8'	cotton	\$18.75	x _____	\$ _____

Sub-Total Flags \$ _____

Certification Fee (\$4.05 per flag) x (# of flags) _____ \$ _____

Postage (\$4.00 per flag) x (# of flags) _____ \$ _____

Check #: _____ Total Amount Enclosed \$ _____